



Sudbury Public Schools
School Nutrition Office
40 Fairbank Rd, Sudbury, MA 01776
Phone 978-639-3228 Fax 978-443-6707

School Lunch Account Balance and Negative Account Balance Procedures:

All negative school lunch balances must be paid in full by June 30 each school year.

Elementary

1. Students allowed no more than a negative balance of \$10.00 on their school lunch accounts (3 meals)
2. If the \$:10.00 limit is exceeded, the student will be given an alternate meal, rather than the regular meal listed on the menu.
3. An alternative lunch meets the USDA nutritional requirements for school lunch and may consist of a cheese sandwich, garden salad, or peanut butter and jelly sandwich, fruit and/or vegetable and milk. Students will be charged the full lunch price for the alternate meal.
4. An alternative breakfast meets the USDA nutritional requirements for school breakfast and may consist of a choice of breakfast cereal, milk, and fruit. Students will be charged the full breakfast price for the alternate meal.

Middle School

1. Students are allowed no more than a negative balance of \$9.75 on their accounts (3 meals).
2. If \$:9.75 is exceeded the student will be given an alternate meal rather than the regular meal listed on the menu.
3. An alternative lunch meets the USDA nutritional requirements for school lunch and may consist of a cheese sandwich, garden salad, or peanut butter and jelly sandwich, fruit and/or vegetable and milk. Students will be charged the full lunch price for the alternate meal.
4. An alternative breakfast meets the USDA nutritional requirements for school breakfast and may consist of a choice of breakfast cereal, milk, and fruit. Students will be charged the full breakfast price for the alternate meal.
5. Students with a negative balance will not be allowed to purchase snacks until their negative balance is paid in full.
6. Students are allowed to charge snacks only if they have a positive account balance.
7. Students have a 2 snack per day limit.

All positive school lunch balances are carried forward each year for returning students. Balances of 8th grade students **will not transfer** to Lincoln-Sudbury Regional High School. Students who are moving out of district or who are enrolling in LSRHS may request a transfer of remaining balances to a sibling who remains in the Sudbury Public Schools district or may request a refund. Requests for refunds must be in writing and include payee and address. Requests for account balance transfers may be made by phone or email.